



## Printing CME Transcripts

**Please follow these instructions to obtain your CME transcript:**

- Log into your online portal at [www.nccpa.net](http://www.nccpa.net).
- Select “**CME.**”
- Under the CME details tab, select the two-year cycle for which you would like to view the transcripts.
- Select the **PRINT** button to the far right side of the webpage if you want to print the transcript.

You may also retrieve you CME transcripts as a PDF document. **When you click “Print,” the transcripts are already in PDF format, and you can save them to your computer.**