

Testing Accommodations

NCCPA complies with the Americans with Disabilities Act (ADA), and also offers accommodations when testing for qualified examinees with medical conditions that may be temporary or are not otherwise covered by the ADA. Detailed information on test accommodations is provided in the [Policies and Procedures for Examination Accommodations](#). You may also want to view the [accommodations flowchart](#) which details how the process works.

A list of comfort aids that do not require testing accommodations can be found on the [Pearson VUE/NCCPA web page](#).

Steps for Completing a Request for Testing Accommodations

1. Carefully read the [Policies and Procedures for Examination Accommodations](#) and provide them to any professionals who will provide documentation on your behalf.
2. Complete the Accommodations Request online during the exam application process.
3. If you have received prior test accommodations in a PA program, please be sure to have the appropriate person at your program complete the Certification of Prior Test Accommodations form and submit it to NCCPA by email, mail or fax.
4. Provide NCCPA with legible copies of the documentation for your request by uploading them with your application or via fax or mail.
5. After NCCPA has received and reviewed all of the forms and documentation, you may receive a request to submit additional documentation in support of your request. Upon review of all submitted documentation, if approved, you will receive an Accommodation Agreement detailing the accommodation(s) that will be provided for you. You will be required to sign this agreement and return it to NCCPA prior to being able to schedule your exam date.
6. Once the signed Accommodation Agreement has been received by NCCPA, your application will be complete, the test vendor will be notified of the accommodations that have been approved for your exam, and you will receive an exam acknowledgement email within approximately three (3) to five (5) business days with instructions for scheduling your exam date.

***If you have previously received testing accommodations for an NCCPA exam, you may not need to resubmit documentation. However, you must still complete and submit the Accommodations Request as part of your exam application and follow the remainder of the steps listed above.**