

CME Logging for Regaining Certification

Please type or print in blue or black ink. See other instructions on reverse.

Name: _____ PA Identification #: _____

Address: _____ Home Phone: (____) ____-____

_____ Work Phone: (____) ____-____, ext. _____

City, State, Zip: _____ E-mail: _____

I certify that the information provided here is true and correct. Please submit to NCCCPA with this form acceptable supporting documentation for each Category I activity listed below, and in the event of an audit, hours which were submitted on this paper form with appropriate supporting documentation will not be subject to additional verification.

Signature: _____ Date: _____

Category I (Preapproved)

Date(s) MM/DD/YY	Program Title/Activity	Provider	Sponsor (AAPA, AAFP, AOA, AMA or ACCME)	# of Hrs.	A/D
					For office use only.
					For office use only.
					For office use only.
					For office use only.
					For office use only.
					For office use only.
					For office use only.

Category II (Elective)

Date(s) MM/DD/YY	Program Title/Activity	# of Hrs.	A/D
			For office use only.
			For office use only.
			For office use only.
			For office use only.
			For office use only.

Date: _____
Initials: _____

	Cat I	Cat II	TOTAL
Total			
Dsp			

CME Logging for Regaining Certification

To attempt to regain your certification via a recertification exam (PANRE or Pathway II), you must log 300 CME hours earned during the six-year period that ends on the *exam application deadline* of the exam you want to take. Also, at least 100 of the total hours must have been earned in the two years preceding the exam application deadline. For example, to be eligible for the 2010 PANRE, you must log 300 hours of CME earned from the date of the exam application submission - back six years, including 100 hours earned from the date of the exam application submission – back two years.

The exact composition of CME required is as follows:

A total of 300 CME hours earned in the last 6 years including:

1. a total of 100 CME hours earned in the last 2 years and
2. at least 150 of the total 300 CME hours must be Category I

Exception: If you have been certified *less than six years*, call NCCPA at 678.417.8100 for the number and composition of CME hours needed.

Instructions for Completing the CME Logging for Regaining Certification Form

1. Provide your name, address and other information requested at the top of the form.
2. Make copies of this form as needed.
3. Log Category I (Preapproved) hours in the first table and Category II (Elective) hours in the second table. *See definitions of terms at right.*
4. To complete the Category I table:
Column 1: List the date(s) of each program or activity, which should be recorded in **chronological order**. If the item encompasses several days or months, base its placement on the **start date** of the activity.
Column 2: List the name of the CME program or activity.
Column 3: List the name of the provider for each activity. In other words, who conducted the conference or seminar?
Column 4: List the organization that sponsored each Category I activity. *See list of sponsors under Category I (Preapproved) CME at right.*
Column 5: List the number of hours earned.
Column 6: Do NOT write in this column. It is for office use only.
5. To complete the Category II table, follow the same general instructions listed in #4 (column 1, 2 and 5).
6. Number the pages and provide the total page count where indicated at the bottom of the form.

7. Sign and date each page.
8. Attach copies of supporting documentation for Category I hours.

Definition of Terms

Category I (Preapproved) CME

NCCPA accepts for Category I credit programs that are approved for a specific number of hours for Category I credit by the American Academy of Physician Assistants (AAPA), Prescribed credit by the American Academy of Family Physicians (AAFP), Category I credit by the American Osteopathic Association Council on Continuing Education (AOACCME), or AMA Category I credit for the Physician's Recognition Award from organizations accredited by the Accreditation Council on Continuing Medical Education. (ACCME).

Category II (Elective) CME

Category II encompasses the following:

1. Any practice-related program that is not eligible for Category I credit.
2. Any practice-related, voluntary, self-learning activity (i.e., journal reading, precepting).
3. Any practice-related postgraduate course, excluding courses taken in an actual PA program.

Category II hours are logged on an hour-per-hour basis. There is no minimum requirement for Category II hours.